

Los Gatos High School

Los Gatos-Saratoga Joint Union High School District Student Technology Acceptable Use Agreement

Los Gatos High School's (LGHS) goal is to provide service to students and staff, promoting educational excellence by making available the appropriate resources of the Internet and school owned computer systems. Read this document carefully. When you and your parent/guardian sign it, you agree to follow it.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

Our school's computer network is provided for students to conduct research and communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Always remember that access is a privilege, not a right. Computer access entails responsibility.

Individual users of district-wide computer networks are responsible for their behavior and communications over those networks. All users will comply with the standards, explained herein, and will honor the agreements they have signed.

Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on school servers or school computers would be private at any time.

Student behavior on all LGHS computers:

- Students are not to modify any computer software or desktop settings, misuse or mistreat hardware or technology resources, or make any unauthorized hardware modifications on LGHS systems.
- Students are not to upload or download games, music or any application under any circumstances (from/to the Internet, file servers, disks, etc.) unless directed to do so by a staff member.
- Other than those designed for instructional learning and approved by staff, no games are allowed on any computer on campus at any time.
- Accessing any files, documents, applications, etc. other than your own without express permission by a staff member is not allowed.
- Internet access on LGHS computers is limited to **legitimate** and **appropriate** research for school classes as assigned by a LGHS instructor or staff member.
- Chat rooms, social network sites, adult sites, personal finance, or personal business matters, are not appropriate uses of the Internet in an educational environment and are not an acceptable use of computers, unless used as an instructor approved classroom assignment.
- School technology is not to be used to create, read, modify, or share documents containing references to or images of guns, pornography, alcohol, drugs, or anything else deemed inappropriate by school administrators unless used as part of an instructor approved classroom assignment.

- If you find that a computer has been tampered with in any way, you must notify a staff member immediately before using it.
- Eating, drinking, or chewing of gum while in a lab, or at any computer is **NOT** permitted at **ANY** time.
- It is advised that students save their electronic work on USB keys, memory storage devices, CDs, 3rd party storage sites, email, etc.
- Operating or using a teacher's, administrator's, or other staff member's computer without permission is not allowed.
- Using a teacher's, administrator's, or other staff member's password or login credentials is strictly prohibited at all times.
- Your computer usage can be network monitored by LGHS technology staff members.
- **The student's/parent's acceptance of this agreement must be on file in the LGHS Main Office BEFORE computer access is granted.**
- **ANY** violation of this agreement or any of its parts will result in disciplinary action and in loss of student computer access privileges.

Legal Issues

The State of California passed a computer crime bill in December 1979. The bill added section 502 to the Penal Code making it a felony to intentionally access any computer system or network for the purpose of:

(1) Devising or executing any scheme or artifice or extort, or

(2) Obtaining money, property or services with false or fraudulent intent, representations or promises.

It is also a felony to maliciously access, alter, delete, damage or destroy any computer system, computer network, computer program, or data. Penalties include fines up to \$5000 and/or imprisonment in the state prison for up to three years or the county jail for up to one year. Anyone committing acts of this kind will face police charges and disciplinary action by the school. The person will be punished to the full extent of the law. For more information on this, and other laws, related to the use of technology in public schools, see: <http://www.senate.gov>

There are many other areas with possible legal consequences. Some of these include: graphics or comments demeaning to any group, slander, libel, defamation of character, plagiarism, copyright issues, and ownership rights.